



**Little Athletics Chelsea**

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**Annual Report**

**2014/15**

## Centre Contact Details

Email Address	chelsea@lavic.com.au
Website Address	www.chelsea.coolrunning.com.au
Postal Address	CHELSEA LITTLE ATHLETICS CENTRE P.O. BOX 87 CHELSEA VICTORIA 3196
Centre Location	Edithvale Recreation Reserve Edithvale Road, Edithvale, Victoria (Melway Map 93 C9)

## Affiliated Clubs

### Panthers



### Redbacks



### Roadrunners



## Life members

Little Athletics Chelsea wishes to recognise the following people and to thank them for the very significant time and effort, made over a long period, and that we are indeed grateful that they have contributed to make the Centre what it is today.

Mr Jim Rankin	Mr John Van Echteld	Mr Peter Richardson
Mr Lindsay Best	Mr Brian Gray	Mr Ian Brown
Mr John Ellem	Mr Frank Sullivan (dec.)	Mr Doug Gittens
Mrs Ann Riley	Mr Paul Riley	Mrs Faye Cornwill
Mrs Carol Butterfield	Mr Greg Butterfield	Mr Ian Dornom
Mr Steve Downie	Mr Trevor Sasman	Mr Mark Thomas
Mrs Ros MacInnes	Mr Terry Clark	Mr Ray Fyans
Mrs Elaine Simpson	Mrs Sue Davis	Mrs Liz Scammell
Mr Alan Senior	Mr Michael Stock	Mrs Anne Mellett
Mr Carlo Ballerini	Mr Andrew Holten	Mr Peter Crawford
Mr Richard Cullen	Ms Claudette (MacDonald) Lopez	

## **2014/15 Centre Committee**

**President: Murray Smith**

**Vice President: Sue Hendricks**

**Secretary: Ruby Holten**

**Treasurer: Gary Macfarlane**

**General committee: Dani Macfarlane**

**Greg Russo**

**Prue Mitchell**

**Stephen Blyth**

**Anthony Cafarella**

**Sarah Spurgeon**

**Alicia Kozcek**

**Tom Welsh**

**Karen Vella**

**Lara Sinclair (Marketing)**

## **2014/15 Panthers' Club Committee**

**President:** Prue Mitchell

**General committee:** Pauline Landt, Jamie Johnson, Wendy Bartleman

## **2014/15 Redbacks' Club Committee**

**President:** Dani Macfarlane

**General committee:** Ron Koczek, Alicia Gray, Clare Cleaver, Hayley Kennedy

## **2014/15 Roadrunners' Club Committee**

**President:** Greg Russo

**General committee:** Janelle Russo, Thomas, Ludwig, Sarah Spurgeon, Therese Smith

## 2014/15 Centre Roles & Responsibilities

Role	Responsible Person
President	<a href="#">Murray Smith</a>
Vice President	<a href="#">Sue Hendricks</a>

<b>Communications Manager (Secretary)</b>	<a href="#">Ruby Holten</a>
Newsletter Editor	<a href="#">Anthony Cafarella</a>
Website Manager	<a href="#">Anthony Cafarella</a>
WWC Registrar	<a href="#">Sue Hendricks</a>
Handbook Editor	<a href="#">VACANT</a>
Handbook Publisher	<a href="#">Therese Smith</a>

<b>Finance Manager (Treasurer)</b>	<a href="#">Gary Macfarlane</a>
Registrar	<a href="#">Scott Benton</a>
Bunnings BBQ Manager	<a href="#">George Vryonis</a>
Uniform Manager	<a href="#">Sue Hendricks</a>
BBQ Manager	<a href="#">Pauline Pawsey</a>
Canteen Manager	<a href="#">Amy Menhennitt</a>

<b>SMR Delegate</b>	<a href="#">Murray Smith</a>
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<b>Operations Manager</b>	<a href="#">Murray Smith</a>
Ground Announcer	<a href="#">VACANT</a>
Program Manager	<a href="#">Murray Smith</a>
Event-data Manager	<a href="#">Therese Smith</a>
Age-group Coordinator Manager	<a href="#">Dani MacFarlane</a>
Starters' Manager	<a href="#">VACANT</a>
Awards Manager	<a href="#">Murray Smith</a>
Chief Official	<a href="#">Anthony Cafarella</a>

<b>Development Manager</b>	<a href="#">Dani MacFarlane</a>
Coaching Manager	<a href="#">Dani MacFarlane</a>
On-track Manager	<a href="#">Janelle Russo</a>
<b>External competition Manager</b>	<a href="#">Thomas Ludwig</a>
Team Manager	<a href="#">Thomas Ludwig</a>
Team Manager (cross country)	<a href="#">Prue Mitchell</a>

<b>Facilities Manager</b>	<a href="#">Stephen Blyth</a>
Building facilities Manager	<a href="#">VACANT</a>

Equipment Manager	<a href="#">Murray Smith</a>
KCC Liaison	<a href="#">Stephen Blyth</a>
Track Marker	<a href="#">Gary Macfarlane</a>
Technical advisor	<a href="#">Scott Benton</a>

<b>Marketing Manager</b>	<a href="#">Lara Sinclair</a>
Sponsorship Manager	<a href="#">Lara Sinclair</a>
Media Manager	<a href="#">Greg Russo &amp; Therese Smith</a>
<b>Community Promotion Manager</b>	<a href="#">Murray Smith</a>
CLAPS Manager	<a href="#">Prue Mitchell</a>

<b>Special events Manager</b>	<a href="#">Anthony Cafarella</a>
Open Day Manager	<a href="#">Anthony Cafarella</a>
Chelsea Gift Manager	<a href="#">Anthony Cafarella</a>
Medallion Day Manager	<a href="#">Anthony Cafarella</a>

## Centre President's Report

Once again I would like to thank my wife and kids for their support while I filled the President's role for my fourth year in the role. Secondly I extend a big thanks to the Centre Committee for all their efforts in delivering a weekly athletics program to almost 270 athletes.

Some of the highlights for me since the last Medallion Day and AGM are:

- The return of the Chelsea Open Day after a two season break due to the pavilion redevelopment. The feedback on this event from visiting athletes and their parents has been very positive.
- The number of Chelsea athletes attending other Centre Open Days plus Regional and State athletic events. Looking to the 2015-16 season I would hope to see the numbers increase. You don't have to be a high achieving athlete to take part in these events. Although not essential, it helps to enjoy what you do, give it your best and have fun while doing it. You will even make some new friends along the journey.
- The incredible exposure we have received in the Mordialloc Chelsea Leader newspaper for the entire season.
- The Centre Receiving a Top Centre Award from Little Athletics Victoria for its performance in the 2013-14 season.
- Dani Macfarlane receiving Little Athletics Victoria's Bryan Neighbour Centre Coach of the Year Award in recognition of her coaching efforts in the 2013-14 season.
- The Centre receiving a \$1,000 Community Grant from McDonalds Chelsea Heights, plus a \$2,000 grant from Bendigo Bank Aspendale Gardens to go towards upgrading of our finish line recording system and new Centre branded tents for use at external competition.
- Having Level 3 coach Duane Girton at the Centre for his Friday afternoon coaching sessions for the kids.
- The trial of the new barcoding system for the finish line. Thanks to Anthony Cafarella in adding this item to an already huge contribution to the Centre.

Thanks to everyone who helped out in some manner each week. Apart from our race starters, finish line officials and recorders, On Track team plus Age Group Co-ordinators, spikers, rakers etc., special mention also goes to our canteen and BBQ teams.

The new committee will be working away over winter planning for the 2015/16 season. For everyone else, until I see you again in September for registration, adieu!

Murray



## Centre Secretary's Report

I'd like to thank all of the committees I have worked with over the last three seasons for their hard work and dedication to the centre. I've sincerely enjoyed my time as the secretary; it has been a big learning experience for me.

My work for the centre was done a lot more behind the scenes as I battle through a university degree and my own athletic endeavours. So I greatly appreciate everyone's understanding as I step down from the secretary role.

In following seasons I hope to support the athletes in the senior age groups transgress into senior athletic clubs. Athletics is a life-long passion of mine and I hope to share it with everyone from a grass-root level upwards.

# **Treasurer's Report**

The following 5 pages is the audited financial report for 9 months.

**CHELSEA LITTLE ATHLETICS CLUB  
(CLAC)**

**FINANCIAL ACCOUNTS**

**For the Nine Months ended 31 December 2014**

Prepared by

**Mekdo Pty Ltd  
Registered Tax Agent  
662 Nepean Highway Carrum Vic 3197  
9772 4084**

## INDEPENDENT AUDITORS REPORT

TO THE MEMBERS OF THE CHELSEA LITTLE ATHLETICS CLUB  
(CLAC).

### Scope

I certify that I have audited the attached financial statements of the Chelsea Little Athletics Club, for the nine months ended 31<sup>st</sup> December 2014. The Committee of Management is responsible for the preparation and presentation of the financial statements and the information contained therein. I have conducted an independent audit of the financial statements in order to express an opinion on it to the members of the CLAC.

My procedures include examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of accounting policies significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all respects, the financial statements are presented fairly in accordance with the accounting standards and other mandatory professional reporting requirements (Urgent Issues Group Consensus Views) so as to present a view which is consistent with my understanding of its financial position and the result of its operations.

The audit opinion expressed in this report has been formed on the above basis.

### Qualification

It is not practical for me to extend my examination of amounts received from the Canteen, BBQ's and other fundraising activities prior to the initial entry of those transactions in the accounting records from the bank statements. Accordingly, the audit of these receipts was restricted to the amounts recorded in the accounting records.

**Qualified Audit Opinion**

In my opinion, subject to the effects of such adjustments, if any, as might have been determined to be necessary had the limitation discussed in the qualification paragraph not existed, the financial statement present fairly in accordance with applicable Accounting Standards and other mandatory professional reporting requirements for the financial position of the Chelsea Little Athletics Club as at 31<sup>st</sup> December 2014, and the results of operations for the nine months then ended.



**Michael Philip Meade ACA**

Melbourne

11<sup>th</sup> March 2015

Chelsea Little Athletics Club  
For the nine months ended 31 December 2014  
Statement of Receipts and Payments

		Year ended 31st March 14
<b><u>Receipts</u></b>		
Canteen	9,846	15,040
Chelsea Gift	211	199
Interest	360	635
Memberships	19,310	25,283
LAV incentive	-	1,380
Sponsors	4,450	4,550
Grant	-	1,200
Other	210	735
Uniforms	4,275	5,726
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<b>Total Receipts</b>	<b>38,662</b>	<b>54,747</b>
<b><u>Payments</u></b>		
Audit & Bank Fees	221	241
Canteen	5,526	7,575
Donations	-	601
Sports coaching/On track	1,475	1,300
Committee dinner etc	1,374	985
Club Presentation nights	32	464
Chelsea Gift	878	745
Electricity & Gas	333	764
External entrance fees	300	624
Equipment	4,204	6,165
First Aid	108	289
Medallion Day	-	3,074
Software	200	200
Print, Post & stationery	1,295	2,012
Office admin expenses	-	152
Rent	358	348
Trophies	2,710	3,831
Training courses	105	
Uniforms	941	13,213
VLAA registrations & Donations	1,184	10,882
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<b>Total Payments</b>	<b>21,244</b>	<b>53,465</b>
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<b>Total Surplus / (Deficit)</b>	<b>17,418</b>	<b>1,282</b>

**CHELSEA LITTLE ATHLETICS CLUB**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE NINE MONTHS ENDED 31<sup>ST</sup> DECEMBER 2014**

**NOTE 1. Statement of Accounting Policies**

These financial statements are special purpose financial report prepared in order to provide accounts which satisfy the requirements of the CLAC constitution to prepare accounts. The committee has determined that the CLAC is not a reporting entity and therefore, as there is no requirement to apply Accounting Standards and other mandatory professional reporting requirements (Urgent Issues Group Consensus Views) in the preparation and presentation of these statements, they have been adopted only to extent shown in Note 1 to the accounts.

The statements have been prepared in accordance with the requirements of the CLAC constitution. They are based upon historical costs and do not take into account changing money values, or expect where specially stated, current valuations of non-current assets.

The accounting policies have been consistently applied, unless otherwise stated.

a) Cash basis of accounting:

In accordance with generally accepted accounting principals for organisations income and expenditure is recorded on a cash basis whereby revenue and assets are recognised when received rather than when earned and expenditure is recognised when paid rather than when the obligation is incurred.

b) Non current assets:

The CLAC does not capitalise assets. All assets purchased are expensed in full in the year of acquisition.

c) Cash flow statement:

As the CLAC accounts are prepared on a cash basis the Association does not prepare a cash flow statement.

These notes form part of the financial statements